Statement of Personal Travel & Accommodation

Regarding Vietnam Visa Application — [City] Trip ([start date – end date])

To: Vietnam Immigration Department / Visa Section

Date: [date of writing]

1. Applicant Information

Primary Applicant	[Full name exactly as in passport]
Spouse / Co-traveler	[Full name] (Passport: [number], [nationality])

Remove the spouse row if you are travelling alone.

2. Clarification on Contact Agency / Organization / Individual

This is a strictly **private, personal leisure trip**. We have not engaged any commercial travel agency, tour operator, or sponsoring organization in Vietnam. Therefore, there is no hosting company, agency, or third-party individual written agreement to declare.

Upon entry, our primary point of contact for accommodation and local support will be our pre-booked hotel establishment in [city] where our reservations are fully secured.

3. Travel Background & Purpose

[Briefly state your reason for the trip — e.g. "We are visiting [city] for a personal holiday to explore the city and its surroundings." If you have visited Vietnam before, you may add a line about your previous visit here.] All travel arrangements — including flights, hotels, and daily itineraries — have been independently planned and self-funded.

4. Summary of Stay

Destination	Duration	Purpose
[City, Vietnam]	[start date – end date]	Personal Tourism & Leisure

Sincerely,

[Your full name] & [Spouse full name, if any]